

**Town of Brentwood
Budget Committee Meeting
Minutes of January 19, 2009**

APPROVED 1/26/09

Present: Jane Byrne Chairman, Tracie May, Bob Mantegari, Bill Faria, Elyse Seeley, Ken Christiansen, Jeff Bryan Selectmen's Rep, and Jason Clark Swasey School Committee Rep.

The meeting was called to order at 7:00 PM

Fire Department Discussions

- Jeff Bryan and Ritchie Construction Co. shared the proposed new Fire House design and cost estimate with the BudComm. The 2009 proposal is approx. \$300k LESS than the 2008 proposal, and the building is slightly smaller. Cost reductions are due to smaller physical size, better availability of labor, and lower material costs (oil and steel).
 - Bid will include a "not-to-exceed" price
 - A budget is anticipated within 2 weeks.
 - The household tax impact (for a \$300k home) is estimated to be \$.375/\$1,000.
- Chief Lemoine discussed the Fire Dept budget and the warrants he will be proposing on the Dept's behalf. There will be three warrant articles in addition to the fire house: 1) for a new truck, 2) for a change in wording of the Ambulance revolving fund to allow the funds use for additional Dept. needs, and 3) for the existing fire house to improve the ventilation system @ \$55k.

Prior meeting minutes approved

Jason made a motion to accept the 1/12/09 minutes as amended. Bob 2nd and it carried.

Prior "Punch List" Items reviewed:

1. OPEN - Recreation Dept. revolving fund.
 - Wayne St. Hilaire has been asked to attend the 1/26 BudComm meeting to discuss the purpose and proposed cap on the Revolving Fund for the Recreation Dept.
 - UPDATE – In response to requests from the BudComm, Walt Pierce provided additional cost data for the Swasey teacher salaries and benefits. This information was reviewed and follow up questions will be forwarded on to Walt.

VOTING

Town of Brentwood Budgets. The BudComm continued to discuss and vote on Department budgets. Budgets 01-4210 (Police) through 01-4440 (Welfare) were reviewed.

- BudComm voted to accept the department budgets as proposed with the exception of Police (see below) and Animal Control (reduced by \$2k).
- Police – Chief Robinson (not in attendance) will be invited to come to the 1/26 meeting to review: overtime, cruiser, uniforms, PD equipment.
- A full list of departments, votes and budget is on the page following these minutes.

Brentwood School Board. Walter Pierce provided spreadsheets specifying run rates for 2008-09 with a comparison to proposed 2009-10. Follow up questions re: the revenue estimate will be sent to Walt prior to the School Board's return for the BudComm vote on 1/26.

Next meetings: January 26th, and February 2 and 5 (Warrant Articles) and 7th (@ 9:00 AM for public hearings on Town and Swasey school budgets). Rain date for the 2/7 meeting is 2/9 at 7:00 PM.

The meeting adjourned at 9:00. Minutes taken and reported by Tracie M May.

Brentwood Budget Committee
Voting Schedule
As of 1/19/09

DATE/DEPT	BudComm YES/NO	1 st /2 nd	ACCOUNT	AMOUNT (\$dollars)	NOTES
January 12, 2009					
Board of Selectman	YES	Ken/Jason	01-4130.10	15,715	
Town Administration	YES	Ken/Jason	01-4130.20	66,457	
Town Meeting	YES	Ken/Jason	01-4130.30	2,752	
Town Clerk/Tax Collector	YES	Ken/Jason	01-4140.10	56,158	
Voter Registration	YES	Ken/Jason	01-4140.20	4,202	
Accounting and Audit	YES	Ken/Jason	01-4150.10	38,933	
Tax Collector	YES	Ken/Jason	01-4150.40	55,592	
Treasury	YES	Ken/Jason	01-4150.50	8,524	
Data Processing	YES	Ken/Jason	01-4150.60	15,131	
Budget Committee	YES	Ken/Jason	01-4150.90	1,169	
Revaluation of Property	YES	Ken/Jason	01-4152.10	54,500	
Legal Expense	YES	Ken/Jason	01-4153.10	25,601	
Planning Board	YES	Ken/Jason	01-4191.10	81,998	
ZBA	YES	Ken/Jason	01-4191.20	1,661	
General Government Buildings	YES	Ken/Jason	01-4194.10	58,224	
General Government	YES	Ken/Jason	01-4194.20	28,654	
Cemeteries	YES	Ken/Jason	01-4195.10	6,769	
Insurance not Allocated	YES	Ken/Jason	01-4196.10	82,424	
Dues	YES	Ken/Jason	01-4197.10	3,097	
January 19, 2009					
Police		Bob/Jason	01-4210.10	611,919	Vote to be taken on 1/26
Ambulance	NA		01-4215.10	Self-funded	
Fire	YES	Bob/Jason	01-4220.10	269,902	
Loss Committee	YES	Bob/Jason	01-4225.10	831	
Code Enforcement	YES	Bob/Jason	01-4240.10	20,849	
Emergency Management	YES	Bob/Jason	01-4290.10	7,226	
Road Maintenance	NO	Jason/Jeff	01-4312.20	347,369	342,369 Vote to amend = Elyse, Bob, Jane, Tracie, Bill
Snow Plowing/Removal	YES	Jason/Jeff	01-4312.50	105,939	
Street Lighting	YES	Bob/Jason	01-4316.10	420	
Solid Waste Collection	YES	Bob/Jason	01-4323.10	161,616	
Solid Waste Disposal	YES	Bob/Jason	01-4324.10	108,000	
Animal Control	NO	Bob/Jason	01-4414.10	4,042	2,042 Vote to amend = all
Health Agencies	YES	Bob/Jason	01-4415.10	22,931	
Health Officer	YES	Bob/Jason	01-4419.10	100	
General Assistance	YES	Bob/Jason	01-4440.10	6,655	

All budgets are subject to reconsideration upon recommendation.